



The Task Force on Trial Court Employees
July 28-30, 1999
San Francisco, California

AGENDA

Type of Meeting: Fifteenth Meeting of the Task Force	Chair: Justice James A. Ardaiz, Administrative Presiding Justice, Court of Appeal, Fifth Appellate District Judicial Council Project Coordinator: Ms. Judith A. Myers, Human Resources Director, Administrative Office of the Courts ¹
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Please Bring: Copy of Interim Report, calendars

Meeting Objectives:

- A. Provide an opportunity for communication through public comment period
- B. Reach agreement regarding the Task Force's timeline
- C. Agree on a process for drafting legislation for the Task Force's recommendations
- D. In relation to the Interim Report:
 - Review additional comments and determine appropriate responses;
 - Based on input from the Task Force at the 6/14-15 meeting, revisit personnel components and modify as appropriate
- E. Review survey analyses and determine reports needed
- F. In relation to retiree group insurance benefits:
 - Receive educational information
 - Present draft assumptions, objectives, and model; identify issues
- G. Present revised retirement assumptions, objectives, and model for current and new employees; reach agreement wherever possible
- H. Revisit and finalize group insurance, accrued leave, and other employer-provided benefits assumptions, objectives, and models (including as they apply to new employees)
- I. In relation to flexible spending accounts and cafeteria plans:
 - Receive educational information
 - Present draft assumptions, objectives, and model; identify issues
- J. In relation to employee advisory vote, review and reach agreement on:
 - Employee advisory vote distribution
 - Revised ballot formats
 - Orientation and educational materials
 - Pilot process for employee advisory vote

Wednesday, July 28, 1999 - 10:00 a.m. to 5:15 p.m.

OPEN SESSION

Reminder: Breakfast on Your Own		
1. Welcome	ALL	10:00 a.m.
2. Public Comment Period <i>Objective: A</i>	ALL	10:00-10:30 a.m.
3. Review of June 14-15 Task Force Meeting and Announcements for Today's Meeting	Justice James A. Ardaiz, Chair	10:30 – 10:45 a.m.

¹ Administrative Office of the Courts (AOC)
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Wednesday, July 28 (continued)

4. Task Force Timeline <i>Objective B & C</i>	Justice James A. Ardaiz, Chair Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	10:45– 11:45 a.m.
Working Lunch	Task Force Members and Staff	11:45 am -12:45 p.m.
5. Interim Report Comments: Overview <i>Objective D</i>	Judith A. Myers, HR Director, AOC	12:45 –1:15 p.m.
6. . Interim Report Comments: Specifics <i>Objective D</i>	Justice James A. Ardaiz, Chair Liz Schiff, Facilitator Task Force Members and Staff	1:15 – 2:45 p.m.
Break	Task Force Members and Staff	2:45 – 3:00 p.m.
Interim Report Comments: Specifics <i>(continued)</i> • Models • Trial Court Employee Definition	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	3:00 – 5:00 p.m.
7. Closing Remarks	Justice James A. Ardaiz, Chair	5:00 - 5:15 p.m.
Reminder: Dinner On Your Own		

Thursday, July 29, 1999

8:00 a.m. – 5:15 p.m.

OPEN SESSION

Breakfast	Task Force Members and Staff	8:00 – 8:30 a.m.
1. Opening Remarks	Justice James A. Ardaiz, Chair	8:30 – 8:45 a.m.
2. Review of Benefits Models <i>Objective H</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	8:45 – 9:30 a.m.
3. Survey Analysis: Overview <i>Objective E</i>	Drew James, Principal Analyst, Mercer, Inc. Judith A. Myers, HR Director, AOC Hazel Ann Reimche, Supervising Analyst, HR, AOC	9:30 – 10:30 a.m.
Break	Task Force Members and Staff	10:30 – 10:45 a.m.
4. Survey Analysis: Reports Needed <i>Objective E</i>	Liz Schiff, Facilitator Task Force Members and Staff	10:45 am – 12:15 pm
Working Lunch	Task Force Members and Staff	12:15 – 1:15 p.m.
5. Retirement for New Employees <i>Objective G</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	1:15 – 2:00 p.m.
6. Retirement Issues: Retiree Group Insurance Benefits <i>Objective F</i>	Judith A. Myers, HR Director, AOC Ken Marzion, Chief of Actuary and Employer Services Division, CalPERS Steve Kiel, Legislative Coordinator, California State Association of Counties	2:00 – 3:00 p.m.
Break	Task Force Members and Staff	3:00 – 3:15 p.m.
7. Retiree Group Insurance Benefits <i>Objective F</i>	Judith A. Myers, HR Director, AOC	3:15 –4:15 p.m.

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